

The Rules of the Auckland Science Teachers' Association

ARTICLE 1 NAMING

The name of the Association shall be called the Auckland Science Teachers' Association, herein after called ASTA.

ARTICLE 2 OBJECTS and ACTIVITIES

- Section 1 The objects of the Association shall be to provide an organization to further the interests of science education in all its aspects in the Auckland Region.
- Section 2 The activities on the Association shall be to pursue the furtherance of education in science as the Association shall from time to time decide.
- Section 3 ASTA will support affiliated activities which could include but is not limited to, subject support groups, science Fairs, BP Technology Challenge, Year 10 science Quiz and Science Conferences.

ARTICLE 3 MEMBERSHIP

- Section 1 The Association shall be open to any past or present or full or part-time teacher of science or persons or organizations interested in science education upon payment of an annual subscription.
- Section 2 The Executive Committee shall have the power to honour those who have given long service and/or distinguished service in the teaching of science by appointing them as Life Members.
- Section 3 The Executive Committee reserves the right to exclude individual persons or organizations from membership without explanation.

ARTICLE 4 REGISTER OR MEMBERSHIP

- Section 1 A register of membership shall be kept by the Treasurer, or such person appointed by the Executive Committee. The Register shall state the name of each member, address, email and phone number, and where appropriate a contact person or any such information as the Executive Committee may deem desirable.

ARTICLE 5 MANAGEMENT

- Section 1 The management of the Association shall be vested in an Executive Committee, which shall be elected annually.

- Section 2 This Executive Committee shall consist of a President, Secretary, Treasurer and not less than two members, and not exceeding twelve.
- Section 3 To ensure a balance the members of the Executive Committee shall not comprise of more than :-
- ❑ two members from any one Educational Organisation
 - ❑ two 1st year teachers
- Section 4 The Executive Committee shall have the power to co-opt; however, this must be a full Executive Committee decision
- Section 5 The Treasurer shall receive all funds paid to the Association and shall deposit them into a Bank Account of the Association. Funds withdrawn from this account must be approved by the Executive Committee. Funds must only be withdrawn by cheque. Cheques must all be signed by the Treasurer and countersigned by a member of the Executive Committee. The accounts and books must be open to inspection by the Executive Committee. The Treasurer shall write an annual statement of accounts for the Annual General Meeting of the Association. At each Executive Committee meeting the Treasurer will present a brief report on the current state of the finances.
- Section 6 Meeting dates for the year shall be set at the 1st meeting of the incoming Executive Committee.
No change to those dates shall be made within two weeks of the meeting date.

ARTICLE 6 SUB-COMMITTEES

- Section 1 The Executive Committee shall conduct its major activities through sub-committees each for a specific purpose. Each member of the Executive Committee shall be a member of at least one sub-committee.
- Section 2 All sub-committee meetings shall include the consumption of food and alcohol
- Section 3 The sub-committee shall report their activities for discussion and approval at the full Executive Committee meetings.
- Section 4 Each sub-committee shall be required to submit an annual report for the Annual General Meeting of the Association.

ARTICLE 7 MEETINGS

- Section 1 The Association shall hold meetings at such times and places as needed by the Executive Committee.
- Section 2 The Annual General Meeting shall be held before 31st March of the school year for the following purpose :-
- a. to receive from the Executive Committee a report, balance sheet and statement of accounts for the preceding financial year.

- b. To elect Executive Committee members for the ensuing year.
- c. To decide on any resolution which may be duly submitted to the meeting.

Section 3 Notice of the Annual General Meeting shall be given to members not less than weeks prior to the date of the meeting.

Section 4 Voting at all meetings shall be by ballot or a show of hands.

ARTICLE 8 AFFILIATION

Section 1 The Association shall have the power to affiliate with such other bodies whose objects are in accordance with those of this Association.

Section 2 The Association may incorporate within its subscription such levies as may be required by the bodies to which it becomes affiliated.

ARTICLE 9 ANNUAL DUES

Section 1 The Annual subscription can be changed at the Annual General Meeting by a vote of members present.

ARTICLE 10 WINDING UP

Section 1 The Association shall cease to exist by the decision of TWO-THIRDS majority of financial members present at an Annual General Meeting.

Section 2 Should the purposes for which the Association was created cease to exist or the members shall determine that the organisation is to be wound up, the net assets of the Association shall not be paid to the members but be returned to NZASE.